



Winston H. Hickox
Agency Secretary

Air Resources Board

Alan C. Lloyd, Ph.D.
Chairman

9528 Telstar Avenue • P.O. Box 8001 • El Monte, California 91731 • www.arb.ca.gov



Gray Davis
Governor

MEMORANDUM

TO: Michael H. Scheible
Deputy Executive Officer

FROM: Tony Dickerson, Chairperson
Equal Employment Opportunity Advisory Committee (EEOAC)

DATE: May 14, 2003

SUBJECT: ANNUAL 2002 EEOAC ACCOMPLISHMENTS REPORT

It is my pleasure to report the highlights of the EEOAC during the 2002 calendar year. While there were many scheduling conflicts and challenges for EEOAC members, the committee was able to organize and present the following accomplishments for calendar year 2002.

Disability Awareness Month

Sacramento – October 22, 2002

On October 22, 2002, the Sacramento Cal/EPA Headquarters Disability Awareness Event was held. There were approximately 30 organizations that attended supplying information to ARB and Cal/EPA staff. The State Personnel Board had two presentations regarding the Limited Examination Appointment Process (LEAP) that is a program for persons with disabilities. A display of the emergency evacuation chairs that were purchased for use in the Headquarters Building was setup. The Department of Rehabilitation was on hand to certify persons eligible for LEAP. Of great importance was the presentation by Mike Paravagna, Department of Rehabilitation, regarding the new requirements for managers and supervisors relating to persons with disabilities.

El Monte – November 13, 2002

On November 13, 2002, the ARB Disability Awareness Event was held in El Monte. There were over 60 ARB staff and managers present to participate in the event to promote disability awareness. This year the event centered around the topics: 1) Focusing on Abilities – from the Ability First Foundation, 2) Diabetes Complications – presented by the White Memorial Medical Center, and 3) Persons with Disabilities Program – ARB's Stephanie Hernandez.

The Disability Awareness Event in El Monte was presented with the idea that "knowledge is awareness".

The energy challenge facing California is real. Every Californian needs to take immediate action to reduce energy consumption. For a list of simple ways you can reduce demand and cut your energy costs, see our Website: <http://www.arb.ca.gov>.

California Environmental Protection Agency

Michael H. Scheible
Page 2
May 14, 2003

Upward Mobility / Career Decision Making Seminar

Sacramento – September 24, 2002

On September 24, 2002, the EEOAC presented an Upward Mobility / Career Decision Making Seminar to ARB Staff in Sacramento. The presentation was well attended by Sacramento staff. In addition to those attending the seminar, the event was also webcast on the ARB website. This gave ALL staff the ability to view, and participate in the seminar.

The seminar was divided into four sections: 1) Upward Mobility Tools – Office of Human Resources, 2) The Hiring Process – A Manager's Prospective, 3) The Hiring Process – An Employee's Perspective, 4) Questions and Answers. The panelists were managers, division chiefs, branch chiefs, and staff. Each panelist brought to the seminar a unique perspective of how they had used upward mobility to better themselves or promote staff.

El Monte – October 8, 2002

On October 8, 2002, the EEOAC presented an Upward Mobility / Career Decision Making Seminar to ARB Staff in El Monte. The event was similar to the Sacramento seminar. The presentation had a very large turn out from El Monte staff.

The seminar was divided into the same four sections as was done in Sacramento with El Monte staff, managers, branch chiefs, and division chiefs participating. Staff from the Office of Human Resources traveled to El Monte to participate. Feedback on the seminar was positive.

We look ahead to 2003 as yet another year of challenge for the EEOAC. If you have any questions or comments about our activities, please feel to call me at (626) 459-4350.

cc: Gayle Yost, ARB Equal Employment Officer
EEOAC Members